

**Finance Committee
November 3, 2008
5:45 PM
Minutes**

Call to order: Mr. Deeds called the meeting to order at 5:45pm

Roll Call: Present for roll call was Mr. Deeds, Mr. Paini, Mrs. Mershon and Mr. Jarvis.
Also in attendance: Mayor Ebert, Nanisa Osborn (Finance Director), Christopher Strayer (Development Director) and Matt Peoples (Public Works Director).

Mrs. Mershon moved to approve minutes of the October 6, 2008 Finance Committee meeting Mr. Paini seconded the motion.

VOTE: **AYES:** **Mr. Jarvis, Mr. Paini, Mrs. Mershon**
 NAYS:
 Mr. Deeds abstained.
Motion carried.

Pended Items:

- Mr. Victor Paini was appointed as Vice Chair of the Finance Committee.

New Items for Discussion

08-34 Ordinance to award the Interurban Station Bid

Ms. Osborn presented the recommendation of the architect and the bid summary. This work will get the building sealed up. Quality Masonry Co., Inc. is being recommended with the base bid of \$97,050.00 and it is being asked to be passed as an emergency.

Mr. Paini asked if there were any private funds being used for the interurban project. Ms. Osborn stated that there is \$24,219.56 in private funds donated by fund-raising, as well as a \$25,000 grant from the Main Street Organization and the Village will put in their \$50,000 portion.

Mr. Paini asked how much was left to do. Mr. Jarvis noted that Phase 1 was scaled back and is now divided into Phase 1A and Phase 1B. Phase 1A is the \$97,050 portion and will be getting the building under a roof and stabilizing the building on the exterior. 1B will be the concrete and landscaping work, on which we do not have a quote. Phase 2 will be all the interior work and there is hope that more volunteer labor will be able to be used in that phase.

Mr. Jarvis moved to take this issue to full Council. Mrs. Mershon seconded the motion. Mr. Jarvis will sponsor the legislation.

VOTE: **AYES:** **Mr. Deeds, Mr. Jarvis, Mr. Paini, Mrs. Mershon**
 NAYS:
 Motion Carried.

08-35 2009 Appropriation Ordinance

Ms. Osborn stated that this is appropriations only. The appropriations did not change significantly from the budget. This is a balanced budget. The highlights of the budget were read.

Ms. Osborn stated that the Village is in a positive situation despite the downturn of the economy nationwide. The Village only places its investments in only principal-protected investments opportunities. We are not in the stock market. The Village does own bonds that are issued and guaranteed by the Federal Government. We have been fortunate.

Mr. Jarvis noted that the school district had to drastically revise the number of new students they were expecting and asked if that was because there was less new building than anticipated or are there people actually leaving the district? Mr. Strayer responded that the development is slow and everything is switching from owner occupancy to rental. It is just due to market shifting.

Mr. Jarvis noted that Historical Committee should be contacted about the benches before they are bought. Mr. Peoples stated that he has an example of the benching and will bring it to the next Safety and Old Town Committee meeting.

Mr. Jarvis asked if the Human Services funding was in the appropriations. Ms. Osborn stated that it was. There has not been communication with Human Services as of yet, but sometime after the first of the year, Ms. Osborn will sit down with the Director and go over some of the expectations. Human Services report is attached to the council packets.

Mr. Paini moved to take this to full Council. Mr. Deeds seconded the motion and will sponsor the legislation.

VOTE: AYES: Mr. Deeds, Mr. Jarvis, Mr. Paini, Mrs. Mershon
NAYS:
Motion Carried.

08-36 Joint Economic Development District Contract

Ms. Osborn submitted a draft of an Ordinance that will follow the document if it should ever gets to the Council for consideration. Ms. Osborn noted that Mr. Hollins suggested at the last meeting that there be a joint public hearing with the other entities and requested that she be given information as to whether she should go ahead and work toward setting up that date, or if the Council members would like more time to go over the document thoroughly. It was determined that the public hearing should be scheduled for sometime in January of 2009.

08-37 Amendment to 2008 Appropriation Ordinance

Ms. Osborn stated that this is needed to amend four counts. The \$1773.28 for County Health is for support of prisoners. Then there are income tax collection fees and county auditor and treasurers fees.

Mrs. Mershon moved to take this to full Council; Seconded by Mr. Paini. Mrs. Mershon will sponsor the legislation.

VOTE: AYES: Mr. Deeds, Mr. Jarvis, Mr. Paini, Mrs. Mershon
NAYS:
Motion Carried.

08-38 Dove Parkway/Rutherford Drive Extensions

Ms. Osborn gave a proposed debt service schedule in the packets. Our commitment to the hospital is to make improvements to Eichorn Road. We are intending to go ahead with that in 2009 and anticipate that it will be just under \$600,000, which is significantly less than the projected \$1million cost.

Some improvements need to be made to Dove Parkway and Rutherford Dr. It has been discussed as to whether they may be able to be done in 2009. The total estimated project cost with Eichorn and Dove Parkway extension came in higher than originally thought at \$1.8 million. This is partially due to a storm water retention pond issue and bringing the utilities out to the road.

Ms. Osborn is looking for some direction as to whether we should try to take this project on ourselves, or allow the agreement with DBS to continue at its own speed or we can table the issue. Discussion ensued in regards to the debt service plan if \$2.5 million were borrowed to complete all the projects and possible revenue generated by these improvements. It was decided that Ms. Osborn would tighten up the estimate and come back with more numbers at the next meeting.

Development Director's Report:

Mr. Strayer stated that the Marathon Station will be coming down on the 10th of November. There will possibly be a ceremony of sorts before the demolition.

Manifold and Phalor will be on the agenda on Monday's Planning Commission meeting and they came back to get permission for a full build-out instead of a phase approach.

Princeton Delivery Systems parent company decided to consolidate their manufacturing operations to Kansas. Approx. 30 jobs will be sent to Kansas from Canal Winchester, leaving 23-25 jobs here in town.

An informational session will be held on Wednesday morning in the Pine Room at Shades for those wanting to start a Rotary Club in Canal Winchester.

Finance Director's Report:

See written report.

Other Business:

Mrs. Mershon stated that the Safety Committee has been discussing the possibility of writing up a job description for a Park Director and working on the financials for that. With the upcoming committee, this would be a good time to have a Park Director be either the facilitator of the committee or at least, in on the meetings. Mrs. Mershon is looking for approval to have Ms. Osborn put something together.

Mr. Paini was happy to hear that but has mixed feelings about hiring a Parks Director before going through the process, because we don't know what the results will be. He is hesitant to rush into a decision because there are financial and business aspects to this. Mr. Paini believes the Committee should help to put that job description together.

Mayor Ebert stated that the facilitator of the Parks and Recreation Committee should be someone from outside the community.

Mr. Paini stated that we should develop the plan and then hire someone with the skill set to execute that plan.

Mr. Deeds sees the value in both sides and agrees that we should start looking at job descriptions from other communities and salary information. That will allow for the committee to look at the information.

Mr. Jarvis agreed with the legwork being started but not hiring anyone at this time.

Mr. Paini moved to adjourn this meeting of the Finance Committee and was seconded by Mr. Jarvis.

VOTE: AYES: Mr. Deeds, Mr. Jarvis, Mr. Paini, Mrs. Mershon

NAYS:

Motion Carried.

Meeting adjourned at 6:52pm.